Course no: 797
Agriculture Certificate III
2011 Enrolments

Course requirements

Dear Prospective Agriculture Student,

Thank you for your inquiry about studying Agriculture at OTEN. Before you enrol there are a number of things we would like you to know about studying Agriculture with us. These include:

- This course involves three compulsory practical sessions, which will include sections of your assessment. Attendance at all of these sessions is a necessary part of completing this course. If you cannot attend the practical sessions, your assessments cannot be completed, therefore you will not be eligible to receive your Certificate. Sessions run for 2-3 days, usually Saturday to Monday in the Richmond and Camden areas.

- Once enrolled, assessments for your course can be downloaded from the Online Learning Support Site (OLS). You will receive a study guide detailing assessments that can be completed prior to attending the first practical.

- The proposed approximate date and location for the 2011 first practical session that you are required to attend is

  Early March           Richmond TAFE Blacktown Rd Richmond

**If you feel that you will be unable to attend the practical session, you should contact OTEN to discuss this before you enrol. This practical may be repeated during the year depending on student numbers.**

- There will be a surcharge of $100 to cover the cost of running the practical sessions. This is a “one off” payment and will be payable at the time of enrolment (Credit Card, Cheque or Money order acceptable).
When we accept your enrolment you will be sent:
  - a package of learning materials for each unit in which you have been enrolled.
  - an OTEN Student Diary which will explain a lot about distance and open learning.
  - the Agriculture Handbook which contains information relating directly to your course and phone and fax numbers for the Agriculture staff. This also includes details about how to register for attendance at the first practical, and accommodation information and all relevant maps.

TO ENROL

- Complete the OTEN enrolment form and attach your cheque or money order payment or include your credit card details to pay the TAFE NSW Fee, the OTEN Handling Charge and the practical fee and send to OTEN at the address printed on the enrolment form.

- Complete the following Practical Agreement regarding practical attendance and payment. The Practical Agreement must be completed, signed and returned with your enrolment form and payments.

Thank you for your inquiry. Please feel free to contact any of the Agriculture staff at OTEN if you have any questions or require any further information.

Stephen Pitt
Teacher Agriculture
Primary Industries and Natural Resources
T (02) 9715 8513 | F (02) 9715 8491 |
E stephen.pitt1@tafensw.edu.au | W www.oten.edu.au

www.oten.edu.au