Introduction to the Communication Section of OTEN

Hello. Welcome to the Communication Section of OTEN. Effective verbal, non-verbal and written communication skills are a basic requirement of most positions. Superior skills in interpersonal communication are essential in order to advance in many careers. Specialised communication skills such as writing for the media may open up entirely new opportunities for you.

Our section teaches a wide variety of courses ranging from short courses focussing on specific skills such as the Statement of Attainment in Speaking and Presentation Skills, through to the Graduate Certificate in Management Communication which is designed to develop high-level communication skills in people in management positions - or those who are on the way there!

We offer a number of courses of various lengths in the fields of Communication and Media covering areas such as writing for the news media, editing, writing content and copy, and research skills. Depending on your needs and time available, you can enrol in a Statement of Attainment or the Certificate IV course in this area of study.

Our course materials are a combination of printed materials, online and audio-visual support materials and a mix of written and audio-visual assessment.

So... whether you are interested in a short course leading to a Statement of Attainment or a comprehensive program which will lead to the Certificate IV in Communication and Media or the Graduate Certificate in Management Communication, contact the Communication Section at OTEN to find out how we can help you to achieve your goals.