Got the Skills?

Get the Recognition for course 18701
Community Services Work (Certificate IV)

You don’t need to study what you already know! The skills, knowledge and experience you have gained from your previous learning, work experience and life in general may be taken into account. This is called recognition.

To apply for credit in one or more units you must clearly show that you have the equivalent and relevant skills, knowledge and experience of the unit or group of units.

Complete the relevant unit forms below, include your evidence and attach the Enrolment Adjustment Recognition form. Place this on top of your completed application as a cover sheet.

Keep a copy of all completed forms for your records.

Recognition for Unit of Competency forms

Compulsory Units
- CHCCS411A - Work effectively in the community sector
- CHCCS400A - Work within a legal and ethical framework
- CHCCOM403A - Use targeted communication skills to build relationships
- HLTHIR403B - Work effectively with culturally diverse clients & co-workers
- CHCCS422A - Respond holistically to client issues and refer appropriately
- CHCCHILD401A - Identify and respond to children and young people at risk of harm
- CHCORG405C - Maintain an effective work environment
- HLTOHS300A - Contribute to OHS processes
- CHCCS412D - Deliver and develop client services
- CHCCD412A - Work within a community development framework

Electives
- CHCAD401D - Advocate for clients
- CHCAOD402A - Work effectively in the alcohol and other drugs sector
- CHCAOD408A - Assess needs of clients with alcohol and/or other drugs
- CHCNET404A - Facilitate links with other services
- CHCDIS301A - Work effectively with people with a disability
- CHCGROUP403D - Plan and conduct group activities
- CHCCM503C - Develop, facilitate and monitor all aspects of case management
- HLTHIR404B - Work effectively with Aboriginal and/or Torres Strait Islander people

Can’t find the form you are looking for or need more help? Contact the Recognition Desk.